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| **R&D Electronics**  1 5501 Hwy 431 South Brownsboro, AL 35741 Tel: 256/534-6415 Fax: 256/534-6742 [www.rdelect.com](http://www.rdelect.com/) | **APPLICATION FOR**  **EMPLOYMENT**  R & D Electronics is an equal opportunity employer | | |
| **PERSONAL INFORMATION** | | | |
| Name (Last, First, Middle): | | | Date: |
|  | | | |
| Home Address: | | | |
| City: | | State: | Zip: |
| Home Phone: | | Business Phone: | |
| Can you prove your U.S. Citizenship? Circle one: Yes No | | | |
| If not a U.S. Citizen, give Visa No. and Expiration Date: | | | |
| Are you related to anyone who currently works for R & D? Yes No Whom: Relationship: | | | |
| Have you ever applied for employment with us? Yes No If yes: Date: | | | |
| Position applying for: | | Salary Requirement: |  |
| Referred by: | | Date Available to start: |  |
| If overtime is required are you available? Yes No | | | |
| **EDUCATION RECORD** | | | |
| High School (Name, City, State): | | | |
| Graduation Date: Number of years completed: GED? Yes **No** | | | |
| Business or Technical School (Name, City, State): | | | |
| Dates Attended: | | Degree Earned: |  |
| Undergraduate College (Name, City, State): | | | |
| Dates Attended: | | Degree, Major: |  |
| Graduate School (Name, City, State): | | | |
| Dates Attended: | | Degree, Subject: |  |
| Did you serve in the U.S. Armed Forces? Yes No  If "yes", in what branch? Years of service: | | | |

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| **WORK HISTORY (GIVE INFORMATION ABOUT YOUR LAST 3 JOBS, STARTING WITH THE MOST RECENT)** | | | |  |
| 1-Employer: Dates Employed: | | | |
| ! Address: | | | |
| City: | | State: Zip: | |
| Phone: | |  | |
| Title/Duties: |  |  |  |
| Supervisor's Name and Title: |  |  |  |
| Reason for Leaving: |  |  |  |
| 2-Employer: Dates Employed: | | |  |
| Address: |  |  |  |
| City: | | State: Zip: | |
| Phone: | |  | |
| Title/Duties: | | | |
| Supervisor's Name and Title: |  |  | |
| Reason for Leaving: |  | |
|  | | | |
| 3-Employer: Dates Employed: | | | |
| ! Address: | | | |
| City: | | State: Zip: | |
| Phone: | |  | |
| Title/Duties: | | | |
| Supervisor's Name and Title: | | | |
| Reason for Leaving: | | | |
|  | | | |
| **BUSINESS REFERENCES (IF APPLYING FOR YOUR FIRST JOB, YOU MAY USE ACADEMIC REFERENCES)** | | | |
| 1-Name: | | | |
| Work Phone: | | Home Phone: | |
| City: | | State: Zip: | |
| Years Known: | | | |  |
|  | | | |
| 2-Name: | | | |
| Work Phone: | | Home Phone: |  |
| City: | | State: | Zip: |  |
| Years Known: | | | |
|  | | | |
| 3- Name: | | | |
| Work Phone: | | Home Phone: |  |  |
| **City:** | | State:  - | Zip: |
| YEARS **KNOWN;** | | | |

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| I  PLEASE READ AND SIGN BELOW | |
| R & D Electronics is a drug-free work environment. All applicants that receive an offer of employment Will be subject to a pre-employment drug test. Prior to testing, the applicant shall be afforded the opportunity to voluntarily sign a Substance Use Testing Consent Form. If the applicant refuses to sign, he previously named consent form, consideration for employment shall be withdrawn. | |
| Signature: Date: | |
| OFFICE USE ONLY:  Interviewed By: | Date: Department: Starting Salary: |
| Position: |
| Start Date: |
| Comments: | |